Whitney Briggs

From: Mike Heitmann

Sent: Thursday, May 7, 2020 1:01 PM

To: ZZComplete e-mail list **Subject:** COVID-19 Update 5-7-20

Good afternoon, employee-owners:

Below is an update on our COVID-19 response. The first part is additional information and the second part provides answers to the questions that have been submitted.

ADDITIONAL INFORMATION:

Happy Thursday!

QUESTIONS SUBMITTED:

1. We have an EO who's spouse is in the process of being tested for COVID-19. They have been told that the test results will not be back for 5 days. Does the EO need to self-quarantine until the test results come back for their spouse even though the EO has no symptoms?

ANSWER: Any employee-owner that has continuous direct contact with someone being tested, such as a spouse, will need to self-quarantine until the test results are known. If the test results are negative, the employee-owner may return to work if they are 72-hour symptom free. If the spouse test is positive, the employee-owner must remain quarantined for a total of 14 days. After the 14 days and the employee-owner being 72-hour symptom free, they may return to work. In this example, the EO will use their 80 hours paid leave. After this is exhausted, the EO may be able to transition to the 2/3 pay if they are taking care of their spouse.

As always, please continue submitting your questions to covid19@garney.com.

Mike Heitmann

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